



Learning Collaborative Call for Applications
**Planning & Financing a Capital Project to Accommodate Integrated Care
Application Process**

Overview

The Planning & Financing a Capital Project to Accommodate Integrated Care Learning Collaborative is designed to assist health centers that anticipate the need for a capital project during the next one to five years. The Learning Collaborative will provide practical direction and tools for planning, financing, and completing a capital project. The webinar series will also include suggestions for organizational readiness, select financial and operational benchmarks, financial capacity, and how to begin planning for your capital project. This year we will also be highlighting key planning considerations related to the Patient-Centered Medical Home model of team-based, integrated care.

A learning collaborative is a dynamic, virtual peer exchange enabling dialogue among stakeholders pursuing similar objectives to explore promising best practices, solve challenging problems, and create new opportunities. Through a series of monthly interactive learning sessions conducted between February and May 2022, the Learning Collaborative will provide participating health centers guidance through multiple formats to help them properly prepare for and pursue capital projects that will better serve their communities. Benchmarks and resources, both publicly available and Capital Link-developed, will also be provided throughout the Collaborative.

The Learning Collaborative has two primary components:

1. *Group Learning:* Through a series of six virtual meetings conducted between February and May 2022, health centers will learn the basics of capital planning, financing, and project development. The six sessions will be conducted via webinar and will be approximately one hour in length each.
2. *Individualized Planning Services:* Each Learning Collaborative session will include exercises and planning templates that participants can adapt for their individual organization and projects. In addition, some individualized guidance from Capital Link consultants will be available to help participating health centers understand specific aspects of their project planning and financing.

Participation

Applications from interested health centers will need to be completed and returned by **February 11, 2022**. There is **no fee for participants** as this Learning Collaborative is funded by HRSA through its cooperative agreement with Capital Link. We recommend each organization enroll at least two appropriate team members. All organizations interested in participating must:

- ✓ Complete and submit an Application of Interest on/by **February 11, 2022** to Adrienne Cooksey at acooksey@caplink.org
- ✓ Participate in the introductory webinar scheduled for **February 1st, 2022** (attendance is strongly recommended but not mandatory). [REGISTER HERE](#)
- ✓ Commit to engage in all Learning Collaborative sessions and exercises with the goal of incorporating new knowledge in connection to capital project financing options and provide feedback on the overall structure and effectiveness of the Collaborative after the last session.
- ✓ Obtain written consent from your health center's leadership for your health center's participation in the Collaborative—see the last page of this application.



Application of Interest

Planning & Financing a Capital Project to Accommodate Integrated Care

Eligibility

- The health center applicant has obtained written consent from leadership for your organization’s participation in the Collaborative (see the last page of this application).
- The health center provides **latest available three years of financial audits and UDS data for 2020.**
- The health center applicant is considering or beginning the capital planning process and has the capacity to proceed.

Contact Information

Date Submitted	
Health Center Name	
Location	<i>Street, City, State, Zip Code:</i>
Person Submitting Application	<i>Name, Title, Telephone Number, Email Address:</i>
Primary Contact	<i>Name, Title, Telephone Number, Email Address:</i>
Name of Intended Team Participants (2-3 individuals)	<i>We recommend at least two team members.</i>
1.	<i>Title, Organization, Telephone Number, Email address:</i>
2.	<i>Title, Organization, Telephone Number, Email address:</i>
3.	<i>Title, Organization, Telephone Number, Email address:</i>

General Information

FQHC Designation(s)	Yes	No	If No, Target Application Date	Approval Date
Section 330 FQHC				
FQHC Look-Alike				
Other, please specify:				



Services Summary	<p><i>Services Provided (medical, dental, behavioral health, etc.):</i></p> <p><i>Number of Patients:</i></p>
Organizational Status	Submit copies of latest three years of financial audits

Project Information

Project Location (if known)	<i>Street, City, State, Zip Code:</i>
Development Timeline	<i>Estimated timing for planning, development team assemblage, site acquisition, construction, and/or operations:</i>
Financing/Other Information	<p><i>Any identified sources of funding, including status of financing commitments? Have you begun to create a development budget? Estimated size of project budget? Estimated total square footage of new or rehabilitated building? Services to be offered in new space?</i></p>
Preparedness	<p><i>On a scale of 1 to 5 (with 5 being extremely prepared), how prepared do you feel your organization is to undergo a capital project at this time?</i></p> <p>1 2 3 4 5</p>

Expectations

Barriers	<i>What barriers have you faced in planning for facility expansion?</i>
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Barriers (continued)	<i>What capital resources have you tried/want to access, but need more information?</i>
Decision Making	<i>What questions about capital expansion have been raised within your organization?</i>
	<i>What do you need/want to understand about your market when making capital expansion decisions?</i>
Other	<i>What other information do you hope to learn about/share during the Learning Collaborative?</i>

Consent for Participation from Health Center Leadership (Direct Supervisor or Senior Management)

I understand and consent to the participation of members representing my health center in Capital Link’s Planning & Financing a Capital Project to Accommodate Integrated Care Learning Collaborative. I understand that participation will include attendance at six group webinars and engaging in coaching with a Capital Link staff member to make progress in achieving readiness for planning a capital development project.

Printed Name

Title

Signature

Date

If a signature cannot be obtained, health center leadership may email written consent to acooksey@caplink.org.

Please submit your completed application of interest by **February 11, 2022** to Adrienne Cooksey at acooksey@caplink.org

About Capital Link

Capital Link is a national non-profit dedicated to strengthening and expanding high quality community-based health care by working with health centers to plan capital projects, finance growth and improve performance. Additional information is available at www.caplink.org. Capital Link is a National Technical Assistance and Training provider through a National Cooperative Agreements with HRSA.